

**OFFICE OF THE PRINCIPAL**  
**SHAHEED NAIB SUBEDAR MOHINDER KUMAR GOVERNMENT**  
**COLLEGE, BEHRAMPUR (BAPAUD), PANIPAT**

**NOTICE**

Notice no.: -SNSMK-GCBB/2025/N/560

Date:-09/06/2025


It is hereby notified for the information of all concerned staff members that any requisition pertaining to the refilling of printer cartridges of this college must be submitted in written form not less than four working days in advance by the designated staff member to whom the respective printer has been officially assigned.

This directive is issued to ensure the orderly procurement and uninterrupted availability of essential printing resources, thereby facilitating the efficient execution of academic and administrative functions within the institution.

All concerned are hereby directed to comply with this instruction in letter and spirit.

IT Cell/Committee



  
Principal  
GOVT COLLEGE  
BEHRAMPUR (Bapauli)